



Office of  
**ZONING BOARD OF APPEALS**  
272 Main Street  
Townsend, Massachusetts 01469  
Phone: (978)597-1700 x1723 Fax (978)597-1722

William Cadogan, *Chair*  
Darlene Sodano, *Vice-Chair*

Anthony Genova, *Member*  
Craig Stevens, *Member*

Kelly Chambers, *Member*  
John Giunta, *Associate member*

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**MEETING AGENDA**  
**February 10, 2015 at 6:00 p.m.**  
**Room 2**

**1.0 Preliminaries**

- 1.1 Call the meeting to order
- 1.2 Roll Call
- 1.3 Topics not reasonably anticipated by the Chair 48 hours in advance of the meeting:
- 1.4 Review & approve minutes: 2/2/15

**2.0 Hearings/Appointments/Work Sessions:**

- 2.1 **Public Hearing – Variance/Appeal – NMRSD – Appeal of ZEO letters of December 17, 2014 and January 8, 2015 – Variance from Zoning Bylaw §§145-5 and Table 145-A1**
- 2.2 **Work Session to discuss decision for 19 Main Street – NMRSD Special Permit**
- 2.3 **Discuss occupancy permit for Turnpike Village 2<sup>nd</sup> building**

**3.0 General Business:**

- 3.1 Sexual Harassment Policy Distribution and signatures required.
- 3.2 Approve Draft Annual Report for Town Report

**4.0 Correspondence:**

- 4.1 Memo from Town Clerk re: Ethics Training
- 4.2 Memo from Town Administrator re: FY16 Budgets
- 4.3 Letter from ZEO to 201 Lunenburg Road re: Use Permit Application
- 4.4 Notice of Vacancies ZBA Associate Members
- 4.5 Memo to Town Administrator from Land Use Coordinator re: FY16 Budgets

**5.0 Schedule**

Next meeting: March 11, 2015

**6.0 Adjournment**